

DAVEY GOOSMANN REALTY & PROPERTY MANAGEMENT

MOVE-OUT CLEANING & PROPERTY RETURN CHECKLIST

Property Address: _____	Move-Out Date: _____
Tenant(s): _____	Lease End Date: _____

The property should be returned clean, free of trash and personal property, and in the condition required by the Residential Lease, **ordinary wear and tear excepted**. This checklist is intended to help tenants prepare the property for move-out and does not replace the Lease.

GENERAL CLEANING

- ☐ Remove all personal belongings from the home, garage, yard, attic, closets, cabinets, and storage areas.
- ☐ Remove all trash, boxes, unwanted furniture, food, chemicals, and debris.
- ☐ Sweep and/or vacuum all floors.
- ☐ Mop all hard-surface flooring.
- ☐ Clean baseboards, doors, door frames, and trim.
- ☐ Remove cobwebs from walls, ceilings, corners, and fixtures.
- ☐ Wipe down shelves, closets, cabinets, and drawers.
- ☐ Clean ceiling fans and light fixtures.
- ☐ Replace burned-out light bulbs as needed.
- ☐ Remove excessive dust, dirt, grease, stains, and residue.

KITCHEN

- ☐ Clean countertops and backsplash.
- ☐ Clean sink, faucet, and disposal area.
- ☐ Clean cabinet fronts, shelves, and drawers.
- ☐ Remove all food and personal items.
- ☐ Clean refrigerator inside and out.
- ☐ Clean freezer and remove food and ice buildup.
- ☐ Clean oven, cooktop, burners, drip pans, and range hood.
- ☐ Clean microwave inside and out.
- ☐ Clean dishwasher inside and around door seals.
- ☐ Clean other landlord-provided appliances.
- ☐ Remove grease and food residue from surfaces.

BATHROOMS

- ☐ Clean and disinfect toilets.
- ☐ Clean tubs and showers.
- ☐ Remove soap scum, mildew, and excessive buildup.
- ☐ Clean sinks, faucets, mirrors, and countertops.
- ☐ Clean cabinets and drawers.
- ☐ Clean bathroom floors.
- ☐ Remove personal items from all cabinets and closets.

BEDROOMS & LIVING AREAS

- ☐ Vacuum or clean flooring.
- ☐ Clean closets and shelving.

- ☐ Remove nails, screws, hooks, or other items as appropriate.
- ☐ Do not patch, texture, or paint walls unless instructed by Property Manager.
- ☐ Clean blinds and accessible window surfaces.
- ☐ Remove personal window coverings unless otherwise approved.

CARPET

- ☐ Vacuum all carpeted areas thoroughly.
- ☐ If professional carpet cleaning is required by the Lease, complete it before surrendering possession.
- ☐ Address tenant-caused stains, odors, pet residue, or excessive soil as required by the Lease.

WINDOWS & DOORS

- ☐ Clean accessible interior window glass.
- ☐ Clean window sills and tracks.
- ☐ Clean blinds.
- ☐ Wipe doors, handles, and door frames.
- ☐ Make sure windows and doors close and lock properly.

GARAGE / STORAGE AREAS

- ☐ Remove all personal property and trash.
- ☐ Sweep garage floor.
- ☐ Remove oil, chemical, or other tenant-caused residue when reasonably possible.
- ☐ Empty storage areas.
- ☐ Return garage-door remotes.

YARD / EXTERIOR — IF TENANT RESPONSIBILITY

- ☐ Mow lawn.
- ☐ Edge sidewalks and driveway.
- ☐ Remove weeds and ordinary yard debris.
- ☐ Remove pet waste.
- ☐ Remove personal property from yard, patio, porch, and exterior areas.
- ☐ Leave trash containers as directed.

FINAL PROPERTY RETURN

- ☐ Return all house keys.
- ☐ Return mailbox keys.
- ☐ Return garage remotes.
- ☐ Return gate, pool, or other access devices.
- ☐ Provide forwarding address.
- ☐ Make sure all personal property has been removed.
- ☐ Make sure utilities remain on through the required move-out date, if required by the Lease.
- ☐ Follow the Property Manager's instructions for surrendering possession.

FORWARDING ADDRESS

TENANT ACKNOWLEDGMENT

I/we acknowledge receiving and reviewing this Move-Out Cleaning & Property Return Checklist. I/we understand that this checklist is intended as a guide and does not replace or modify the Residential Lease. Tenant responsibility for cleaning,

damage, repairs, replacement, or other charges is determined by the Lease and applicable law.

Tenant Signature: _____

Date: _____

Tenant Signature: _____

Date: _____

Tenant Signature: _____

Date: _____

Property Manager: _____

Date: _____

Prepared for Davey Goosmann Realty & Property Management • Mansfield, Texas